**AGENCY ADMINISTRATORS INTENT**

**For**

**XXXXXX Incident**

**OBJECTIVES**

* Objectives will be specific and measurable to evaluate team’s and AA’s success and/or failure, and their ability to make the necessary adjustments in a timely manner.
* Prioritize if necessary.
* Identity decision document.

**EXPECTATIONS**

Incorporation of affected jurisdictional agencies.

Daily AA contact schedule and method.

IA Responsibilities

Cost management thresholds

Other items of specific direction.

Information Management; internal & external

**DAILY DISCUSSION POINTS**

* Cost per day.
* Operational effectiveness and efficiency based upon assigned resources.
* Benchmarks based upon team capabilities, span-of-control, and daily progress.
* Complexity.
* Ramp-up versus ramp-down.
* Contingency line expectations.
* Final fire package.

**SIGNATORS**

* All the participating jurisdictional agencies will sign.

**Modifications, additions or changes in direction will be attached as addendums to this document.**